



# CITY OF LEOTI

MAYOR CHRIS KREUTZER

Council Meeting  
1<sup>st</sup> & 3<sup>rd</sup> Monday – 6:30 p.m.

## 2024 Summer Help

**\$12.00/hour**

**May-August**

**Applicants must be 18 years or older and have a valid driver's license.**

### ESSENTIAL FUNCTIONS

**Duties will most likely involve, but are not limited to:**

- Patch potholes in streets and alleys
- Performs street sealing and patching duties;
- Places and removes warning signs, cones, barricades, and flashing lights, as needed;
- Paints crosswalks, shoulder lines, and parking;
- Sweeps streets and shop;
- Operate lawn care equipment; (mower & weed trimmers)
- Removes fallen trees or other debris from streets;
- Sprays for insects and weed control;
- Wash and service vehicles and equipment as needed;
- Follows department policies and procedures;
- Follows safety procedures and practices.

### MARGINAL FUNCTIONS

- Assists in cleaning City park;
- Knowledge of hand tools and their proper use.
- Capable of following instruction.
- Ability to work compatibly with fellow employees and general public
- Ability to work independently
- Ability to perform light and heavy physical labor, lifting and indoor and outdoor work as consistent with the operations of the Public Works Department.
- Performs other duties as deemed necessary or assigned.

### PHYSICAL REQUIREMENTS:

1. Exposure to traffic noise and fumes.
2. Exposure to extreme environmental conditions. (Heat, Cold, Wind)
3. Ability to distinguish colors.
4. Ability to drive City vehicles.
5. Ability to lift 10 pounds and transport 25 feet.

***\*The preceding job description has been designed to indicate the general nature and level of work performed by employees with this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job.***

Employee Signature

Date